

Run by - Shivshakti Education Society, Kotha (Veni), Tq. Kalamb

## Shivshakti Arts and Commerce College,

Babhulgaon. Dist. Yavatmal. Pin. No. 445101

Re-accredited by NAAC with B++ grade (2.85 cgpa)

Phone No.: 07203-270560., Email: sacc430@sgbau.ac.in, website: www.shivshakticollege.ac.in

## Procedure and Policy of Overall Maintenance

Our institute follows a certain way for maintaining and utilizing physical, academic and support facilities as below:

- All the campus cleaning services are done by appointed non-teaching staff. All
  classrooms, college premises and the infrastructural material are maintained by the nonteaching staff.
- All the lab in-charge maintains equipments and clean lab and other equipments.
- The electrician maintains and solves all the electrical problems. The institution has made a contract with a local electrician for five years.
- Stock verification of all the electric lab instruments, library books, stationary, furniture, sports equipments are done once in a year.
- With the help of electrician, technician the instruments are calibrated whenever necessary.
- A contract is given for five years for the maintenance of computer related facilities.
- All the instruments suppliers are maintaining the instruments and equipments according to the need.
- The college has installed three invertors and one small generator to maintain the power supply all the time.
- One boar well is available in the college premises for constant and regular water supply.
- Two water purifiers are available to supply mineral and purified drinking water.
- Library is maintained by library attendants.
- Sports room, Gym and play ground are maintained by the peons of the college.
- Principal maintains and supervises all the activities of the institute.
- Physical facilities including laboratories, classrooms, computers and so forth are made available for the admitted students in the college.
- The college yearly allocates budget for the maintenance of the laboratories and classrooms which is a crucial part of the teaching-learning process.

- The college has a small garden which is maintained by the peons and Botany Department.
- All the stake holders have equal opportunity to use all the facilities available in the institution as per the rules.
- A contract is made with a local sweeper for cleaning bathrooms/toilets.
- A contract is also made with a local plumber.
- A provision of the library maintenance is made by the college in its annual budget.

Principal

Shivshakti Arts & Commerce College Babhulgaon, Dist. Yavatmal